

GRADUATE PROGRAMS APPLICATION FORM



Office of Graduate Admissions
5600 City Avenue, Philadelphia, Pennsylvania 19131-1395
610-660-1101 | 1-888-SJU-GRAD | Fax: 610-660-1224
graduate@sju.edu | www.sju.edu/admissions/graduate

APPLICATION INSTRUCTIONS

Saint Joseph's University is a coeducational academic community open to persons of all races, colors, handicaps, and national origins. If you have any physical or emotional difficulties that you wish to tell us about, please do so on an attached sheet and state any accommodations you may require.

Online Programs

Applications for online programs should be submitted via <http://www.sju-online.com>. Please do not submit this form if you are applying for one of our online programs.

Deadlines

With the exception of the Graduate Psychology and Ed.D. in Educational Leadership programs, Saint Joseph's University operates on a rolling admissions basis for graduate applications. This means that documents can be submitted to the Graduate Admissions Office at any time throughout the year for admission consideration. However, due to time constraints and availability of appropriate courses, we suggest that students complete their applications by the dates listed:

Fall (August): July 15th **Spring** (January): November 15 **Summer** (May): April 1 *See Exceptions Below

Application Requirements

Applicants for admission must possess a Bachelor's degree from a regionally-accredited institution and must provide evidence of their ability and preparedness necessary for the satisfactory completion of graduate work. Specific application requirements differ among the programs, and students are advised to consult the appropriate program requirements listed at <http://www.sju.edu/admissions/graduate>. All documents submitted in support of an application will become the property of the University and are not returnable. Saint Joseph's alumni are not required to submit an SJU transcript – an official copy will be requested internally by the Graduate Admissions Office.

Application Fee

A non-refundable fee of \$35 must accompany the application. However, the application fee is waived for alumni and current employees of Saint Joseph's University. A check or money order should be made payable to Saint Joseph's University. **Please do not send cash.** The application fee can also be paid online after the initial application form has been received and the applicant has been given an ID number.

Personal Statement (As stipulated by Program)

Incorporate your response to the following topics in a well organized essay. What are your career objectives? What are your reasons for seeking admission to Saint Joseph's graduate program? Provide any additional information which you think may be important in the evaluation of your application.

INSTRUCTIONS FOR INTERNATIONAL APPLICANTS

International students (seeking or holding non-immigrant visas) intending degree-seeking study must complete and submit the Graduate Application Form, along with all credentials, application documents, and the required \$35 USD application fee directly to the Graduate Admissions Office. Suggested application deadlines for international students residing outside the United States are as follows:

Fall (August): April 15th **Spring** (January): October 15 **Summer** (May): February 15 *See Exceptions Below

Credential/Document Evaluations:

International applicants are required to submit either an official course-by-course evaluation of their academic study or official transcripts from all colleges and universities attended. An official record of all college and university academic studies and results of state and/or national examinations taken are required. Academic records must include the name of each individual course, the grade earned, and the grading scale used. Documents must be submitted in one's native language with an official English translation. The Graduate Admissions Office performs all international credential evaluations. Foreign documents, credentials and transcripts must be official (sealed and sent directly from the institution). Only originals or photocopies officially stamped and attested by a school official (Registrar, Principle, or Controller of Examinations) are accepted. Faxes, scanned or notarized copies or copies attested by a department head cannot be accepted as official. All credentials submitted to the Graduate Admissions Office become property of the University and cannot be returned.

English Proficiency:

Students must provide evidence of English proficiency if their native spoken language is not English. Fulfillment of any one of the following requirements will satisfy English language proficiency requirements.

1. Submission of one of the following: TOEFL paper-based score of 550, computer-based score of 213, or internet-based score of 79; or IELTS score of 6.5.
2. Possession of a Bachelor's or Master's degree equivalent from a recognized institution located in a country where English is the native language.
3. Successful completion of Level 112 of the intensive program at an ELS Center accompanied by a letter of recommendation from the Academic Director.

**All applicants to the MS Psychology program must complete their application by March 1st. The MS Psychology program admits new students in the Fall semester only. All applicants to the Ed.D. in Educational Leadership program must complete their application by March 1st. The Ed.D. in Educational Leadership admits students on a cohort schedule.*

GRADUATE ADMISSIONS APPLICATION FORM

PERSONAL INFORMATION

PAGE 1

Name: Mr. Ms. Mrs. _____
Last/Family First/Given Middle Initial

* International applicants: Print your name exactly as it appears on your passport

MAILING ADDRESS

Number and Street _____

City, State, ZIP/Country Code _____

Country _____

Country (if outside the United States) _____

(_____) _____

Area Code Home Telephone Number

(_____) _____

Cell Phone Number

Email *(required for application acknowledgement)* _____

Social Security Number: _____ - _____ - _____

Date of birth: _____ / _____ / _____ Gender: Female Male
month day year

Predominant race *(Response is optional.)*

- African-American, non-Hispanic origin Asian-American Hispanic/Latino
 Native American White, non-Hispanic origin Other _____

Are you a veteran? Yes No

Are you a citizen of the United States? Yes No If no, what is your country of birth? _____

If you are not a US Citizen, what is your country of citizenship? _____

What is your current status? Seeking Student-F1 Holding Student-F1 Permanent U.S. resident Other _____

Is English your primary language? Yes No If no, list your primary language: _____

EDUCATION CREDENTIALS

Have you previously attended or applied to Saint Joseph's University? Yes No If yes, when? _____

List all colleges at which you have taken courses for credit: *(Sealed Official Transcript required)*

College/University and Location (List most recent first.)	Dates Attended	Major/Concentration	Degree	GPA

Please select one field that best describes your undergraduate concentration

- Business Fine Arts Liberal Arts Physical Sciences
 Computer Science Food Marketing Life Sciences Social Sciences
 Education Health Services Mathematics Other _____
 Engineering Information Systems Natural Sciences

GRADUATE APPLICATION FOR COLLEGE OF ARTS AND SCIENCES

GRADUATE PROGRAMS

PAGE 2

Campus Location Philadelphia (Main) Collegeville Einstein Other _____

INTENDED ENROLLMENT

I wish to begin studies in: Fall Spring Summer Year 20 _____

Attendance Status: Full-time Degree Seeking Part-time Degree Seeking Visiting Student

PROGRAMS OF STUDY

Please check below your choice of major area of concentration. (Please check only one.)

Doctoral Programs

Ed.D. Educational Leadership

MS/MA Programs

- MA Biology
- MS Biology
- MS Computer Science
- MS Criminal Justice
 - General Program
 - Administration/Police Executive
 - Alternate Dispute Resolution
 - Behavior Analysis
 - Behavior Management & Justice
 - Criminology
 - Federal Law Enforcement
 - Intelligence and Crime Analysis
 - Probation, Parole, & Corrections
- MS Education
 - Elementary Education
 - Dual Elementary/Special Education
 - Educational Leadership
 - Instructional Technology
 - Professional Education
 - Reading Specialist
 - Reading Supervisor
 - Special Education
 - Special Education Supervisor
 - Secondary Education
 - Mathematics
 - History (Citizenship)
 - French
 - Spanish
 - Classics
 - Italian
 - German
 - English
 - General Science
 - Biology
 - Chemistry
 - Physics
- MS Environmental Protection & Safety Management

- MS Gerontological Services
 - Gerontological Counseling
 - Human Services Administration
- MA Health Care Ethics
- MS Health Administration/ Health Education Joint Degree
- MS Health Education
- MS Homeland Security
- MS Nurse Anesthesia
- MS Public Safety Management
- MS Psychology
- MS Training and Organizational Development
 - Adult Learning and Training
 - Organizational Dynamics and Leadership
 - Organizational Psychology and Development
- MS Writing Studies

Graduate Certificates

Post Baccalaureate Certificates

- Adult Learning and Training
- Education Certification Only (K-6; 7-12; Art Education; K-12)
- Environmental Protection & Safety Management
- Homeland Security
- Organizational Dynamics and Leadership
- Public Safety Management
 - Law Enforcement Administration
- Other _____

Education Certification Only

- English as a Second Language (ESL)
- Instructional Technology Certification
- Letter of Eligibility (Superintendent)
- Principle (Educational Leadership)
- Reading Specialist
- School Nurse Certification
- Special Education Supervisor
- Supervisor (Educational Leadership)

Post-Masters Certificates

- Administration/Police Executive
- Adult Learning and Training
- Alternative Dispute Resolution
- Behavior Analysis
- Behavior Management & Justice
- Criminal Justice
- Criminal Justice Administration
- Criminology
- Environmental Protection & Safety Management
- Federal Law Enforcement
- Gerontological Services
- Health Administration
- Health Care Ethics
- Health Education
- Health Informatics
- Homeland Security
- Intelligence and Crime Analysis
- Organizational Dynamics and Leadership
- Organizational Psychology and Development
- Probation, Parole, & Corrections
- Public Safety Management
- Other _____

BS/MS 5 Year Programs

(Available to current SJU undergraduate students)

- BS/MS 5 year in Biology/Secondary Education
- BS/MS 5 year in Chemistry/Secondary Education
- BS/MS 5 year in Education
 - Special Education
- BS/MS 5 year in Mathematics/Secondary Mathematics Education
- BS/MS 5 year in Physics/Secondary Education
- BS/MS 5 year in Psychology

GRADUATE PROGRAMS

Campus Location Philadelphia (Main) Collegeville Other _____

INTENDED ENROLLMENT

I wish to begin studies in: Fall Spring Summer Year 20 _____

Attendance Status: Full-time Degree Seeking Part-time Degree Seeking Non-Matriculated Visiting Student

PROGRAMS OF STUDY

Please check below your choice of major area of concentration. (Please check only one.)

Executive Programs

- Executive MBA (20 Months)
- Executive MBA (1 Year)
- Executive MS Food Marketing
- Executive MBA Food Marketing
- Executive Pharmaceutical Marketing MBA
- Online Executive Pharmaceutical Marketing MBA

MS Programs

- MS Business Intelligence
- MS Financial Services
- MS Human Resource Management
- MS International Marketing

Professional MBA with Concentration in:

- Accounting
- Business Intelligence
- Finance
- General Program
- Health & Medical Services
- Human Resource Management
- International Business
- International Marketing
- Management
- Marketing
- Non-Profit Management

Post-MBA Certificates

- Business Intelligence
- Finance/Financial Services
- Financial Analysis and Reporting
- Health and Medical Services
- Human Resource Management
- International Business
- International Marketing
- Management
- Marketing
- Pharmaceutical Marketing
 - Online Option
 - Ace Center Option

Post-MS Certificate

- Food Marketing

GRADUATE ADMISSIONS APPLICATION FORM

EMPLOYMENT HISTORY

Please complete specifics below and attach a copy of your current resume. (As stipulated by program)

Current Employer -----

Employer Address -----
Street

City State Zip

Work Phone Number ----- Work E-mail -----
Area Code

Number of years of professional working experience: -----

Please select the business activity of your current employer:

- | | | |
|---|---|--|
| <input type="checkbox"/> Advertising/ Sales | <input type="checkbox"/> Fine Arts | <input type="checkbox"/> Non-Profit |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Food Marketing | <input type="checkbox"/> Pharmaceutical |
| <input type="checkbox"/> Consulting | <input type="checkbox"/> Government | <input type="checkbox"/> Retail Distribution |
| <input type="checkbox"/> Education | <input type="checkbox"/> Health Services | <input type="checkbox"/> Social Services |
| Type/Name of Certification _____ | <input type="checkbox"/> Information Technology | <input type="checkbox"/> Transportation |
| State _____ | <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Financial Services | <input type="checkbox"/> Manufacturing | |
| | <input type="checkbox"/> Marketing/ PR | |

ADDITIONAL INFORMATION

Do you have tuition remission at work? Full Part None

How did you first hear about the Graduate Programs at Saint Joseph's?

- | | | |
|--|--|--|
| <input type="checkbox"/> Alumni _____ | <input type="checkbox"/> SEPTA Bus/Rail _____ | <input type="checkbox"/> E-Card _____ |
| <input type="checkbox"/> Employer _____ | <input type="checkbox"/> Billboard/Kiosk _____ | <input type="checkbox"/> Facebook _____ |
| <input type="checkbox"/> Friend/Relative _____ | <input type="checkbox"/> Direct Mail _____ | <input type="checkbox"/> TV _____ |
| <input type="checkbox"/> Job/Graduate Fair _____ | <input type="checkbox"/> SJU Website _____ | <input type="checkbox"/> Area Resident _____ |
| <input type="checkbox"/> School Guides _____ | <input type="checkbox"/> Other Website _____ | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Newspaper _____ | <input type="checkbox"/> Radio _____ | |

Other than minor traffic offenses, have you ever been convicted of any misdemeanor, felony, or other crime? Yes No
If you answered yes, please provide an explanation and the approximate dates of each incident. Attach your response with the application.

OFFICIAL TEST INFORMATION (AS STIPULATED BY PROGRAM)

- | | | | |
|-------------------------------|------------------------------|------------------------------|--------------------------------------|
| <input type="checkbox"/> GMAT | <input type="checkbox"/> GRE | <input type="checkbox"/> MAT | <input type="checkbox"/> TOEFL/IELTS |
| Month/Year _____ | Month/Year _____ | Month/Year _____ | Month/Year _____ |
| Score _____ | Score _____ | Score _____ | Score _____ |

Signature ----- Date -----

I certify that the information given on this application is complete and accurate.
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